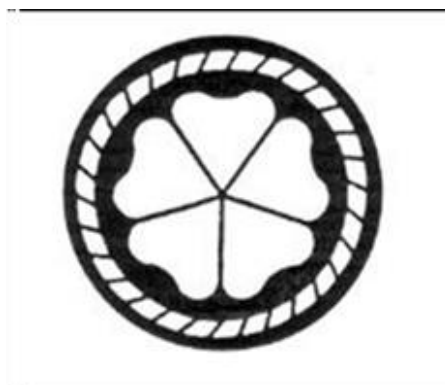


COVID-19: outbreak management plan

Great Bardfield Primary School



Approved by:	Alison Kerrell	Date: 01.09.2021
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1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
 - There are 5 positive cases amongst pupils or staff, in one class, who are likely to have mixed closely within a 10-day period
 - 10% of pupils or staff, in one class, who are likely to have mixed closely (eg: in a class) test positive within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. Alison Kerrell will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687).

3. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

4. Other measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via email once a decision has been made.

If recommended, we will limit:

- Parents and visitors coming on to the school site
- Parents coming into school building eg: assemblies/ hearing readers
- Assemblies particularly singing assembly
- Pupils and staff mixing as far as possible.

If recommended, we will (re)introduce:

- **Classes will remain together (in bubbles) and we will avoid mixing pupils, if possible, to reduce transmission and keep as many pupils in face to face, teacher led lessons.**
- If the class teacher tests positive for Covid and 5 children, or 10% of the class (whichever happens first) tests positive for Covid, we will move that class to remote learning.
- If the class teacher is also isolating, we may need to keep the class in Remote Learning until the teacher's isolation period is complete.
- If pupils are returning after having Covid but the class teacher then tests positive, we will endeavour to keep the class in school. However, it may be necessary to move this class to remote learning if there are not enough (at least two) adults to have the class and maintain safeguarding procedures.
- Face coverings in communal areas and classrooms for staff.
- Rigorous deep cleaning and sanitising procedures.
- The latest DFE guidance regarding the isolation period for pupils, currently can return on day 6 after 2 consecutive **negative** lateral flows and no temperature.
- We will endeavour to serve school meals as normal but if catering staff test positive for Covid it may be necessary to reduce the menu. If all catering staff are absent it will be necessary for all pupils to have packed lunches. We will provide a packed lunch for any pupil who is entitled to free school meals.
- Pupils who are entitled to free school meals, and who's class are Remote Learning, may request a packed lunch from school.

5. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

5.1 Eligibility to remain in school

If restrictions are recommended and we need to close the whole school, we will stay open for:

- Vulnerable pupils
- Children of essential workers

5.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our Remote Learning Policy which can be found on our school website.

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. Parents and carers may collect these from school.

5.3 Wraparound care

The Before and After School Club will communicate any changes to their provision directly with parents.

5.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site but the DSL will be contactable remotely.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Make sure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision